

# TWBCEF - Application Multievent

## Form Preview

### Fund Eligibility

Applicants please note:

The Tauranga Western Bay Community Event Fund is a collaboration between Acorn Foundation, Bay of Plenty Community Trust Inc ("BayTrust"), Tauranga City Council ("TCC"), TECT Community Trust ("TECT") and Western Bay of Plenty District Council ("WBOPDC") to provide a co-ordinated approach to the support of community events taking place in the Tauranga and Western Bay of Plenty regions. Applications are administered by TECT Community Trust.

It's crucial that you check your event against each eligibility criteria before you complete an application for funding. If you have any questions please refer to the fund guidelines [here](#) or [email](#).

### Organisation Details

\* indicates a required field

**Organisation Name: \***

Organisation Name

Legal entity name

**Applicant NZ Charity Registration Number (CRN)**

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

| New Zealand Charities Register Information |
|--|
| Charity Registration                       |
| Number                                     |
| Organisation Name                          |
| Other Names                                |
| Status                                     |
| Street Address                             |
| Postal Address                             |
| Telephone                                  |
| Fax  |
| Email                                      |

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|                 |
|-----------------|
| Website         |
| Date Registered |

Must be formatted correctly.

## Applicant NZBN

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

|  |
|--|
| New Zealand Companies Register Information |
| NZBN                                       |
| Entity Name                                |
| Registration Date                          |
| Entity Status                              |
| Entity Type                                |
| Registered Address                         |
| Office Address                             |

Must be formatted correctly.

## Is the organisation not-for-profit? \*

Yes  No

## Primary Contact: \*

|                      |                      |
|----------------------|----------------------|
| First Name           | Last Name            |
| <input type="text"/> | <input type="text"/> |

## Role: \*

## Contact Phone Number: \*

Must be a New Zealand phone number.

## Email Address: \*

Must be an email address.

## Physical Address: \*

|                      |
|----------------------|
| Address              |
| <input type="text"/> |
| <input type="text"/> |

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

## Event/Organisation Website:

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Must be a URL.

**Briefly describe the experience the organisation and event organiser have in managing events and finances to demonstrate the level of expertise in these areas: \***

**Applicant Primary Bank Account: \***

Account Name

Account Number

Must be a valid New Zealand bank account format.  
00 / 0000 / 0000000 / 00 - Cannot be a personal bank account.

**Please upload bank account confirmation: \***

Attach a file:

Deposit Slip/Screenshot.

**Is your organisation registered for GST? \***

Yes  No

**How many events are you applying for from July 2024 to June 2025?**

- One event  Four events  
 Two events  Five events  
 Three events  Six events

## Event Details

\* indicates a required field

**Event name: \***

**Event start date:**

**Event end date:**

Must be a date.

Must be a date.

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**Event time(s): \***

**Which month does this event primarily occur in? \***

**Event venue: \***

**Have you secured the venue? \***

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event suburb: \***

**Short event description: \***

Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**      **No. of Tauranga residents:**      **No. of WBOP residents:**      **No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/Spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

**Total attendance at event:**

This number/amount is calculated.

**What roles will volunteers undertake?**

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Word count:

Must be no more than 300 words.

### Event Health and Safety

**Please attach the health and safety plan: \***

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

**Please attach the marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes

No

**Have you applied for/received a licence?**

Yes

No

### Event Budget

**Amount of funding requested (NZD excluding GST): \***

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event cost:**

\$

Must be a dollar amount.

**How do attendees access the event? \***

Free entry

Ticketed

Participant entry

Koha/donation fee

**What is the average entry fee? \***

\$

Must be a dollar amount.

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## Form Preview

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event? \***

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

**Describe the value of the event to Tauranga/Western Bay of Plenty communities: \***

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

**Is the event primarily youth focused? \***

Yes  No

e.g. 12 - 24 years old

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators. \***

Word count:

Must be no more than 250 words.

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### **Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities. \***

Word count:

Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment. \***

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion? \***

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Two Events

\* indicates a required field

### Event One Details

**Event one name: \***

**Event one start date: \***

Must be a date.

**Event one end date:**

Must be a date.

**Event one time(s):**

**Which month does event one primarily occur in?**

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### Event one venue:

### Have you secured the event one venue?

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

### Event one suburb:

### Short event one description:

#### Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**                      **No. of Tauranga residents:**                      **No. WBOP residents:**                      **No. of other:**

| Below titles are examples and can be edited | Tauranga City | Te Puke or Katikati & surrounding area | Attendance outside of TCC and WBOPDC boundaries |
|---|---------------|--|---|
| Audience/spectators                         |               |  |   |
| Performers/athletes                         |               |  |   |
| Event staff (paid)                          |               |  |   |
| Volunteers                                  |               |  |   |
| Media                                       |               |  |   |
| Other                                       |               |  |   |

### Total attendance at event one:

This number/amount is calculated.

### What roles will volunteers undertake?

#### Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event one health and safety plan: \*

Attach a file:



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## Form Preview

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

**Please attach the event one marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes  No

**Have you applied for/received a licence?**

Yes  No

### Event Budget

**Amount of funding requested for event one (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event one cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event one budget:**

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

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## Form Preview

### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes  No

e.g., 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

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### Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Two Details

**Event two name:**

**Event two start date:**

Must be a date.

**Event two end date:**

Must be a date.

**Event two time(s):**

**Which month does event two primarily occur in?**

**Event two venue:**

**Have you secured the event two venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event two suburb:**

**Short event two description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

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### Event Attendance

| <b>Attendee type:</b>                       | <b>No. of Tauranga residents:</b> | <b>No. of WBOP residents:</b>           | <b>No. of other:</b>                            |
|---|-----------------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City                     | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                                   |   |   |
| Performers/athletes                         |                                   |   |   |
| Event staff (paid)                          |                                   |   |   |
| Volunteers                                  |                                   |   |   |
| Media                                       |                                   |   |   |
| Other                                       |                                   |   |   |

#### Total attendance at event two:

This number/amount is calculated.

#### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

### Event Health and Safety

#### Please attach the event two health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

#### Please attach the event two marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

#### Is alcohol permitted at your event? \*

Yes  No

#### Have you applied for/received a licence?

Yes  No

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### Event Budget

**Amount of funding requested for event two (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event two cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

- Free entry       Ticketed       Participant entry       Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event two budget \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

- Yes       No

If your event has taken place previously, please attach a copy of your most recent events Profit & Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

**Describe the value of the event to Tauranga/Western Bay of Plenty communities:**

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

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### Is the event primarily youth focused?

Yes

e.g. 12 - 24 years old.

No

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take their time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### Which of our funding priorities does your event champion?

Arts and Culture

Kaupapa Māori

Communities of Need

Priority Spaces and Places

Healthy and Accessible Communities

Sport and Active Leisure

## Three Events

\* indicates a required field

### Event One Details

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**Event one name:**

**Event one start date:**

Must be a date.

**Event one end date:**

Must be a date.

**Event one time(s):**

**Which month does event one primarily occur in?**

**Event one venue:**

**Have you secured the event one venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event one suburb:**

**Short event one description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**

**No. of Tauranga residents:**

**No. of WBOP residents:**

**No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/Spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

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### Total attendance at event one:

This number/amount is calculated.

### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event one health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event one marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

### Is alcohol permitted at your event? \*

Yes  No

### Have you applied for/received a licence?

Yes  No

## Event Budget

### Amount of funding requested for event one (NZD excluding GST):

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

### Total event one cost:

Must be a dollar amount.

### How do attendees access the event?

Free entry  Ticketed  Participant entry  Koha/donation fee



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### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

### Please attach the event one budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event Profit & Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to the Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is your event primarily youth focused?

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

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Word count:  
Must be no more than 250 words.

### **Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:  
Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:  
Must be no more than 250 words.  
What is your plan to minimise waste going to landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Event Two Details

### **Event two name:**

**Event two start date:**

Must be a date.

**Event two end date:**

Must be a date.

### **Event two time(s):**

### **Which month does event two primarily occur in?**

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**Event two venue:**

**Have you secured the event two venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event two suburb:**

**Short event two description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

**Event Attendance:**

**Attendee type:**                      **No. of Tauranga residents:**                      **No. of WBOP residents:**                      **No. of other:**

| Below titles are examples and can be edited | Tauranga City | Te Puke or Katikati & surrounding area | Attendance outside of TCC and WBOPDC boundaries |
|---|---------------|--|---|
| Audience/spectators                         |               |  |   |
| Performers/athletes                         |               |  |   |
| Event staff (paid)                          |               |  |   |
| Volunteers                                  |               |  |   |
| Media                                       |               |  |   |
| Other                                       |               |  |   |

**Total attendance at event two:**

This number/amount is calculated.

**What roles will volunteers undertake?**

**Word count:**

Must be no more than 300 words.

### Event Health and Safety

**Please attach the event two health and safety plan: \***

Attach a file:

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If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

**Please attach the event two marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes  No

**Have you applied for/received a licence?**

Yes  No

### Event Budget

**Amount of funding requested for event two (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event two cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

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### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

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### Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Three Details

**Event three name:**

**Event three start date:**

Must be a date.

**Event three end date:**

Must be a date.

**Event three time(s):**

**What month does event three primarily occur in?**

**Event three venue:**

**Have you secured the event three venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event three suburb:**

**Short event three description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

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### Event Attendance

| <b>Attendee type:</b>                       | <b>No. of Tauranga residents:</b> | <b>No. of WBOP residents:</b>          | <b>No. of other:</b>                            |
|---|-----------------------------------|--|---|
| Below titles are examples and can be edited | Tauranga City                     | Te Puke or Katikati & surrounding area | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                                   |  |   |
| Performers/athletes                         |                                   |  |   |
| Event staff (paid)                          |                                   |  |   |
| Volunteers                                  |                                   |  |   |
| Media                                       |                                   |  |   |
| Other                                       |                                   |  |   |

#### Total attendance at event three:

This number/amount is calculated.

#### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

### Event Health and Safety

#### Please attach the event three health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

#### Please attach the event three marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

#### Is alcohol permitted at your event? \*

Yes  No

#### Have you applied for/received a licence?

Yes  No

# TWBCEF - Application Multievent

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### Event Budget

**Amount of funding requested for event three (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event three cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

- Free entry       Ticketed       Participant entry       Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event three budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

- Yes       No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

**Describe the value of the event to Tauranga/Western Bay of Plenty communities:**

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?



# TWBCEF - Application Multievent

## Form Preview

### Is the event primarily youth focused

Yes

e.g. 12 - 24 years old.

No

## Values

These are the fund **VALUES**, and we recommend that applicants take time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### Which of our funding priorities does your event champion?

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Four Events

\* indicates a required field

### Event One Details

# TWBCEF - Application Multievent

## Form Preview

**Event one name:**

**Event one start date:**

Must be a date.

**Event one end date:**

Must be a date.

**Event one time(s):**

**Which month does event one primarily occur in?**

**Event one venue:**

**Have you secured the event one venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event one suburb:**

**Short event one description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**

**No. of Tauranga residents:**

**No. of WBOP residents:**

**No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Kaitkati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performance/athletes                        |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

# TWBCEF - Application Multievent

## Form Preview

### Total of attendance at event one:

This number/amount is calculated.

### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event one health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event one marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

### Is alcohol permitted at your event? \*

Yes  No

### Have you applied for/received a licence?

Yes  No

## Event Budget

### Amount of funding requested for event one (NZD excluding GST):

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

### Total event one cost:

Must be a dollar amount.

### How do attendees access the event?

Free entry  Ticketed  Participant entry  Koha/donation fee

# TWBCEF - Application Multievent

## Form Preview

### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

### Please attach event one budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

# TWBCEF - Application Multievent

## Form Preview

Must be no more than 250 words.

### **Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:

Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Event Two Details

### **Event two name:**

**Event two start date:**

Must be a date.

**Event two end date:**

Must be a date.

### **Event two time(s):**

### **Which month does event two primarily occur in?**

### **Event two venue:**

# TWBCEF - Application Multievent

## Form Preview

### Have you secured the event two venue?

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

### Event two suburb:

### Short event two description:

#### Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**                      **No. of Tauranga residents:**                      **No. of WBOP residents:**                      **No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke of Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/Spectator                          |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

### Total attendance at event two:

This number/amount is calculated.

### What roles will volunteers undertake?

#### Word count:

## Event Health and Safety

### Please attach the event two health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

# TWBCEF - Application Multievent

## Form Preview

**Please attach the event two marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes  No

**Have you applied for/received a licence?**

Yes  No

### Event Budget

**Amount of funding requested for event two (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event two cost:**

\$

Must be a dollar amount.

**How do attendees access the events?**

Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event two budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

Yes  No

# TWBCEF - Application Multievent

## Form Preview

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### **P&L Report:**

Attach a file:

### **Describe the value of the event to Tauranga/Western Bay of Plenty communities:**

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### **Is the event primarily youth focused?**

Yes

No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### **Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

### **Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:

Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to landfill?

## Priorities



# TWBCEF - Application Multievent

## Form Preview

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Event Three Details

**Event three name:**

**Event three start date:**

Must be a date.

**Event three end date:**

Must be a date.

**Event three time(s):**

**Which month does event three primarily occur in?**

**Event three venue:**

**Have you secured the event three venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event three suburb:**

**Short event three description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

# TWBCEF - Application Multievent

## Form Preview

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteer                                   |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

### Total attendance at event three:

This number/amount is calculated.

### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event three health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event three marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

### Is alcohol permitted at your event? \*

Yes  No

### Have you applied for/received a licence?

Yes  No

## Event Budget

# TWBCEF - Application Multievent

## Form Preview

### Amount of funding requested for event three (NZD excluding GST):

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

### Total event three cost:

\$

Must be a dollar amount.

### How do attendees access the event?

- Free entry       Ticketed       Participant entry       Koha/donation fee

### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

### Please attach the event three budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

- Yes       No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

- Yes       No

# TWBCEF - Application Multievent

## Form Preview

e.g. 12 - 24 years old.

### Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

**Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:

Must be no more than 250 words.

**Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

### Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Four Details

**Event four name:**

**Event four start date:**

**Event four end date:**

# TWBCEF - Application Multievent

## Form Preview

Must be a date.

Must be a date.

**Event four time(s):**

**Which month does event four primarily occur in?**

**Event four venue:**

**Have you secured the event four venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event four suburb:**

**Short event four description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

### Event Attendance

**Attendee type:**      **No. of Tauranga residents:**      **No. of WBOP residents:**      **No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

**Total attendance at event four:**

This number/amount is calculated.

**What roles will volunteers undertake?**

# TWBCEF - Application Multievent

## Form Preview

Word count:

Must be no more than 300 words.

### Event Health and Safety

**Please attach the event four health and safety plan: \***

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

**Please attach the event four marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes

No

**Have you applied for/received a licence?**

Yes

No

### Event Budget

**Amount of funding requested for event four (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event four cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

Free entry

Ticketed

Participant entry

Koha/donation

fee

**What is the average entry fee?**

\$

Must be a dollar amount.

# TWBCEF - Application Multievent

## Form Preview

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

**Describe the value of the event to Tauranga/Western Bay of Plenty communities:**

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

**Is the event primary youth focused?**

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

**Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

# TWBCEF - Application Multievent

## Form Preview

Word count:

Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Five Events

\* indicates a required field

### Event One Details

**Event one name:**

**Event one start date:**

Must be a date.

**Event one end date:**

Must be a date.

**Event one time(s):**

**Which month does event one primarily occur in?**

**Event one venue:**



# TWBCEF - Application Multievent

## Form Preview

### Have you secured the event one venue?

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

### Event one suburb:

### Short event one description:

#### Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**                      **No. of Tauranga residents:**                      **No. of WBOP residents:**                      **No. of other:**

| Below titles are examples and can be edited | Tauranga City | Te Puke or Katikati or surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
|---|---------------|--|---|
| Audience/spectators                         |               |  |   |
| Performers/athletes                         |               |  |   |
| Event staff (staff)                         |               |  |   |
| Volunteers                                  |               |  |   |
| Media                                       |               |  |   |
| Other                                       |               |  |   |

### Total attendance at event one:

This number/amount is calculated.

### What roles will volunteers undertake?

#### Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event one health and safety plan: \*

Attach a file:

# TWBCEF - Application Multievent

## Form Preview

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

**Please attach the event one marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

- Yes  No

**Have you applied for/received a licence?**

- Yes  No

### Event Budget

**Amount of funding requested for event one (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event one cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

- Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event one budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

# TWBCEF - Application Multievent

## Form Preview

### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

# TWBCEF - Application Multievent

## Form Preview

Must be no more than 250 words.

What is your plan to minimise waste going to landfill?

### Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Two Details

**Event two name:**

**Event two start date:**

Must be a date.

**Event two end date:**

Must be a date.

**Event two time(s):**

**Which month does event two primarily occur in?**

**Event two venue:**

**Have you secured the venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event two suburb:**

**Short event two description:**

**Word count:**

Must be no more than 300 words.

# TWBCEF - Application Multievent

## Form Preview

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

### Event Attendance

| <b>Attendee type:</b>                       | <b>No. of Tauranga residents:</b> | <b>No. of WBOP residents:</b>           | <b>No. of other:</b>                            |
|---|-----------------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City                     | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                                   |   |   |
| Performers/athletes                         |                                   |   |   |
| Event staff (paid)                          |                                   |   |   |
| Volunteers                                  |                                   |   |   |
| Media                                       |                                   |   |   |
| Other                                       |                                   |   |   |

#### Total attendance at event two:

This number/amount is calculated.

#### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

### Event Health and Safety

#### Please attach the event two health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

#### Please attach the event two marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

#### Is alcohol permitted at your event? \*

Yes

No

# TWBCEF - Application Multievent

## Form Preview

### Have you applied for/received a licence?

Yes  No

### Event Budget

#### Amount of funding requested for event two (NZD excluding GST):

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

#### Total event two cost:

\$

Must be a dollar amount.

#### How do attendees access the event?

Free entry  Ticketed  Participant entry  Koha/donation fee

#### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

#### Please attach the event two budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

#### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

#### P&L Report:

Attach a file:

#### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

# TWBCEF - Application Multievent

## Form Preview

Must be no more than 250 words. Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

- Yes  No  
e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### Which of our funding priorities does your event champion?

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Event Three Details

**Event three name:**

# TWBCEF - Application Multievent

## Form Preview

**Event three start date:**

Must be a date.

**Event three end date:**

Must be a date.

**Event three time(s):**

**Which month does event three primarily occur in?**

**Event three venue:**

**Have you secured the event three venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event three suburb:**

**Short event three description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**

**No. of Tauranga residents:**

**No. of WBOP residents:**

**No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

**Total attendance at event three:**

This number/amount is calculated.



# TWBCEF - Application Multievent

## Form Preview

### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

### Event Health and Safety

#### Please attach the event three health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

#### Please attach the event three marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

#### Is alcohol permitted at your event? \*

Yes  No

#### Have you applied for/received a licence?

Yes  No

### Event Budget

#### Amount of funding requested for event three (NZD excluding GST):

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

#### Total event three cost:

Must be a number.

#### How do attendees access the event?

Free entry  Ticketed  Participant entry  Koha/donation fee

#### What is the average entry fee?

\$

Must be a dollar amount.

# TWBCEF - Application Multievent

## Form Preview

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event three budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

**Is the event primarily youth focused?**

Yes  No

e.g. 12 - 24 years old.

**Describe the value of the event to Tauranga/Western Bay of Plenty communities:**

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

**Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

# TWBCEF - Application Multievent

## Form Preview

Word count:

Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Event Four Details

### **Event four name:**

**Event four start date:**

Must be a date.

**Event four end date:**

Must be a date.

### **Event four time(s):**

### **Which month does event four primarily occur in?**

### **Event four venue:**

### **Have you secured the event four venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

# TWBCEF - Application Multievent

## Form Preview

### Event four suburb:

### Short event four description:

#### Word count:

Must be no more than 250 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

| Attendee type: | No. of Tauranga residents: | No. of WBOP residents: | No. of other: |
|----------------|----------------------------|------------------------|---------------|
|----------------|----------------------------|------------------------|---------------|

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

### Total attendance at event four:

This number/amount is calculated.

### What roles will volunteers undertake?

#### Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event four health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event four marketing and communications plan: \*

Attach a file:

# TWBCEF - Application Multievent

## Form Preview

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

- Yes  No

**Have you applied for/received a licence?**

- Yes  No

### Event Budget

**Amount of funding requested for event four (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event four cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

- Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event four budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

- Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

# TWBCEF - Application Multievent

## Form Preview

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes

No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

# TWBCEF - Application Multievent

## Form Preview

### Which of our funding priorities does your event champion?

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Five Details

#### Event five name:

#### Event five start date:

Must be a date.

#### Event five end date:

Must be a date.

#### Event five time(s):

#### Which month does event five primarily occur in?

#### Event five venue:

#### Have you secured the event five venue?

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

#### Event five suburb:

#### Short event five description:

#### Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

### Event Attendance

|                       |                                   |                               |                      |
|-----------------------|-----------------------------------|-------------------------------|----------------------|
| <b>Attendee type:</b> | <b>No. of Tauranga residents:</b> | <b>No. of WBOP residents:</b> | <b>No. of other:</b> |
|-----------------------|-----------------------------------|-------------------------------|----------------------|

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |

# TWBCEF - Application Multievent

## Form Preview

|                     |  |  |  |
|---------------------|--|--|--|
| Performers/athletes |  |  |  |
| Event staff (paid)  |  |  |  |
| Volunteers          |  |  |  |
| Media               |  |  |  |
| Other               |  |  |  |

### Total attendance at event five:

This number/amount is calculated.

### What roles will volunteers undertake?

Word count:

## Event Health and Safety

### Please attach the event five health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event five marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

### Is alcohol permitted at your event? \*

Yes  No

### Have you applied for/received a licence?

Yes  No

## Event Budget

### Amount of funding requested for event five (NZD excluding GST):

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

### Total event five cost:

\$



# TWBCEF - Application Multievent

## Form Preview

Must be a dollar amount.

### How do attendees access the event?

- Free entry       Ticketed       Participant entry       Koha/donation fee

### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

### Please attach the event five budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

- Yes       No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

- Yes       No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

# TWBCEF - Application Multievent

## Form Preview

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

**Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:

Must be no more than 250 words.

**Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Six Events

\* indicates a required field

### Event One Details

**Event one name:**

**Event one start date:**

Must be a date.

**Event one end date:**

Must be a date.

# TWBCEF - Application Multievent

## Form Preview

**Event one time(s):**

**Which month does event one primarily occur in?**

**Event one venue:**

**Have you secured the event one venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event one suburb:**

**Short event one description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

**Attendee type:**      **No. of Tauranga residents:**      **No. of WBOP residents:**      **No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

**Total attendance at event one:**

This number/amount is calculated.

**What roles will volunteers undertake?**

**Word count:**

Must be no more than 300 words.

# TWBCEF - Application Multievent

## Form Preview

### Event Health and Safety

**Please attach the event one health and safety plan: \***

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

### Event Marketing and Communications

**Please attach the event one marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes  No

**Have you applied for/received a licence?**

Yes  No

### Event Budget

**Amount of funding requested for event one (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event one cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event one budget: \***

# TWBCEF - Application Multievent

## Form Preview

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

**Describe the value of the event to Tauranga/Western Bay of Plenty communities:**

Word count:

Must be no more than 300 words.

Who will attend the event? What will they gain from the event?

**Is the event primarily youth focused?**

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

**Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:

Must be no more than 250 words.

# TWBCEF - Application Multievent

## Form Preview

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

### Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

#### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Two Details

**Event two name:**

**Event two start date:**

Must be a date.

**Event two end date:**

Must be a date.

**Event two time(s):**

**Which month does event two primarily occur in?**

**Event two venue:**

**Have you secured the event two venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event two suburb:**

**Short event two description:**

# TWBCEF - Application Multievent

## Form Preview

### Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

Enter the anticipated attendee numbers below

| <b>Attendee type:</b>                       | <b>No. of Tauranga residents:</b> | <b>No. of WBOP residents:</b>           | <b>No. of other:</b>                            |
|---|-----------------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City                     | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                                   |   |   |
| Performers                                  |                                   |   |   |
| Event staff (paid)                          |                                   |   |   |
| Volunteers                                  |                                   |   |   |
| Media                                       |                                   |   |   |
| Other                                       |                                   |   |   |

### Total attendance at event two:

This number/amount is calculated.

### What roles will volunteers undertake?

### Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event two health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event two marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

# TWBCEF - Application Multievent

## Form Preview

**Is alcohol permitted at your event? \***

- Yes  No

**Have you applied for/received a licence?**

- Yes  No

### Event Budget

**Amount of funding requested for event two (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event two cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

- Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event two budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

- Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:



# TWBCEF - Application Multievent

## Form Preview

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes

e.g. 12 - 24 years old.

No

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### Which of our funding priorities does your event champion?

Arts and Culture

Communities of Need

Healthy and Accessible Communities

Kaupapa Māori

Priority Spaces and Places

Sport and Active Leisure

# TWBCEF - Application Multievent

## Form Preview

### Event Three Details

**Event three name:**

**Event three start date:**

Must be a date.

**Event three end date:**

Must be a date.

**Event three time(s):**

**Which month does event three primarily occur in?**

**Event three venue:**

**Have you secured the event three venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event three suburb:**

**Short event three description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

### Event Attendance

Enter the anticipated attendee numbers below.

**Attendee type:**

**No. of Tauranga residents:**

**No. of WBOP residents:**

**No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                 | No. of other:                                   |
|---|----------------------------|--|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding area | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |  |   |
| Performers/athletes                         |                            |  |   |
| Event staff (paid)                          |                            |  |   |

# TWBCEF - Application Multievent

## Form Preview

|            |  |  |  |
|------------|--|--|--|
| Volunteers |  |  |  |
| Media      |  |  |  |
| Other      |  |  |  |

### Total attendance at event three:

This number/amount is calculated.

### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event three health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event three marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

### Is alcohol permitted at your event? \*

Yes  No

### Have you applied for/received a licence?

Yes  No

## Event Budget

### Amount of funding requested for event three (NZD excluding GST):

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

### Total event three cost:

\$

Must be a dollar amount.

# TWBCEF - Application Multievent

## Form Preview

### How do attendees access the event?

- Free entry       Ticketed       Participant entry       Koha/donation fee

### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

### Please attach the event three budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

- Yes       No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

- Yes       No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

# TWBCEF - Application Multievent

## Form Preview

### **Safety - Events that deliver a safe environment for participants and spectators.**

Word count:

Must be no more than 250 words.

### **Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:

Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Event Four Details

### **Event four name:**

**Event four start date:**

Must be a date.

**Event four end date:**

Must be a date.

### **Event four time(s):**

**Which month does event four primarily occur in?**

# TWBCEF - Application Multievent

## Form Preview

**Event four venue:**

**Have you secured the event four venue?**

Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event four suburb:**

**Short event four description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

### Event Attendance

**Attendee type:**                      **No. of Tauranga residents:**                      **No. of WBOP residents:**                      **No. of other:**

| Below titles are examples and can be edited | Tauranga City | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
|---|---------------|---|---|
| Audience/spectators                         |               |   |   |
| Performers/athletes                         |               |   |   |
| Event staff (paid)                          |               |   |   |
| Volunteers                                  |               |   |   |
| Media                                       |               |   |   |
| Other                                       |               |   |   |

**Total attendance at event four:**

This number/amount is calculated.

**What roles will volunteers undertake?**

**Word count:**

Must be no more than 300 words.

### Event Health and Safety

**Please attach the event four health and safety plan: \***

# TWBCEF - Application Multievent

## Form Preview

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

**Please attach the event four marketing and communications plan: \***

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

**Is alcohol permitted at your event? \***

Yes  No

**Have you applied for/received a licence?**

Yes  No

## Event Budget

**Amount of funding requested for event four (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event four cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event four budget: \***

Attach a file:

# TWBCEF - Application Multievent

## Form Preview

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes  No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Please describe how the event will deliver on our three funding values.**

### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.



# TWBCEF - Application Multievent

## Form Preview

**Word count:**

Must be no more than 250 words.

What is your plan to minimise waste going to the landfill?

### Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

**Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

### Event Five Details

**Event five name:**

**Event five start date:**

Must be a date.

**Event five end date:**

Must be a date.

**Event five time(s):**

**Which month does event five primarily occur in?**

**Event five venue:**

**Have you secured the event five venue?**

- Yes  No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event five suburb:**

**Short event five description:**

# TWBCEF - Application Multievent

## Form Preview

### Word count:

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

## Event Attendance

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

### Total attendance at event five:

This number/amount is calculated.

### What roles will volunteers undertake?

### Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event five health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event five marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

# TWBCEF - Application Multievent

## Form Preview

**Is alcohol permitted at your event? \***

- Yes  No

**Have you applied for/received a licence?**

- Yes  No

### Event Budget

**Amount of funding requested for event five (NZD excluding GST):**

\$

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

**Total event five cost:**

\$

Must be a dollar amount.

**How do attendees access the event?**

- Free entry  Ticketed  Participant entry  Koha/donation fee

**What is the average entry fee?**

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

**Please attach the event five budget: \***

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

**Is this a new event?**

- Yes  No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

**P&L Report:**

Attach a file:

# TWBCEF - Application Multievent

## Form Preview

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes

No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

### Describe how the event will deliver on our three funding values.

#### Safety - Events that deliver a safe environment for participants and spectators.

Word count:

Must be no more than 250 words.

#### Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.

Word count:

Must be no more than 250 words.

#### Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.

Word count:

Must be no more than 250 words.

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take their time to address this section of the application.

### Please select the priorities that are relevant to your event.

#### Which of our funding priorities does your event champion?

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

# TWBCEF - Application Multievent

## Form Preview

### Event Six Details

**Event six name:**

**Event six start date:**

Must be a date.

**Event six end date:**

Must be a date.

**Event six time(s):**

**Which month does event six primarily occur in?**

**Event six venue:**

**Have you secured the event six venue?**

Yes

No

If your event is in a public space or place have you contacted the relevant council or committee?

**Event six suburb:**

**Short event six description:**

**Word count:**

Must be no more than 300 words.

Describe the purpose of the event, who will be involved, who will attend and the benefits to the community.

### Event Attendance

**Attendee type:**

**No. of Tauranga residents:**

**No. of WBOP residents:**

**No. of other:**

| Attendee type:                              | No. of Tauranga residents: | No. of WBOP residents:                  | No. of other:                                   |
|---|----------------------------|---|---|
| Below titles are examples and can be edited | Tauranga City              | Te Puke or Katikati & surrounding areas | Attendance outside of TCC and WBOPDC boundaries |
| Audience/spectators                         |                            |   |   |
| Performers/athletes                         |                            |   |   |
| Event staff (paid)                          |                            |   |   |
| Volunteers                                  |                            |   |   |
| Media                                       |                            |   |   |
| Other                                       |                            |   |   |

# TWBCEF - Application Multievent

## Form Preview

### Total attendance at event six:

This number/amount is calculated.

### What roles will volunteers undertake?

Word count:

Must be no more than 300 words.

## Event Health and Safety

### Please attach the event six health and safety plan: \*

Attach a file:

If your Health and Safety Plan is still in development, please upload a document with your current approach.

## Event Marketing and Communications

### Please attach the event six marketing and communications plan: \*

Attach a file:

If your Marketing and Communications Plan is still in development, please upload a document with your current approach.

### Is alcohol permitted at your event? \*

Yes  No

### Have you applied for/received a licence?

Yes  No

## Event Budget

### Amount of funding requested for event six (NZD excluding GST):

For TCC events the max. is \$50,000 and for WBOPDC events the max. is \$15,000.

### Total event six cost:

Must be a dollar amount.

### How do attendees access the event?

Free entry  Ticketed  Participant entry  Koha/donation fee

# TWBCEF - Application Multievent

## Form Preview

### What is the average entry fee?

\$

Must be a dollar amount.

Create and attach a budget with projected income and expenditure for your event (**use GST exclusive figures**). Include confirmed and potential sponsors (both cash and in-kind).

You can either use your existing budget or our [event budget template](#).

### Please attach the event six budget: \*

Attach a file:

For anything over \$5,000 requires a quote to be attached. For wages, please include the name of the position and hourly rate.

### Is this a new event?

Yes

No

If your event has taken place previously, please attach a copy of your most recent event's Profit and Loss Report (final event income and expenditure).

### P&L Report:

Attach a file:

### Describe the value of the event to Tauranga/Western Bay of Plenty communities:

Word count:

Must be no more than 250 words.

Who will attend the event? What will they gain from the event?

### Is the event primarily youth focused?

Yes

No

e.g. 12 - 24 years old.

## Values

These are the fund **VALUES**, and we recommend that applicants take the time to address this section of the application.

**Describe how the event will deliver on our three funding values.**

**Safety - Events that deliver a safe environment for participants and spectators.**

# TWBCEF - Application Multievent

## Form Preview

Word count:  
Must be no more than 250 words.

### **Inclusivity - Events that encourage social inclusiveness and accessibility for our diverse communities.**

Word count:  
Must be no more than 250 words.

### **Environmental kaitiakitanga (guardianship) - Events that demonstrate the importance of protecting and enhancing our natural environment.**

Word count:  
Must be no more than 250 words.  
What is your plan to minimise waste going to the landfill?

## Priorities

These are the fund **PRIORITIES**, and we recommend that applicants take the time to address this section of the application.

**Please select the priorities that are relevant to your event.**

### **Which of our funding priorities does your event champion?**

- |   |   |
|---|---|
| <input type="checkbox"/> Arts and Culture                   | <input type="checkbox"/> Kaupapa Māori              |
| <input type="checkbox"/> Communities of Need                | <input type="checkbox"/> Priority Spaces and Places |
| <input type="checkbox"/> Healthy and Accessible Communities | <input type="checkbox"/> Sport and Active Leisure   |

## Supporting Material

### **Please upload any relevant supporting material:**

Attach a file:

## Declaration

\* indicates a required field

## Conflicts of Interest

**Do you have any perceived or actual conflict of interest (with Acorn Foundation, Bay of Plenty Community Trust Inc, Tauranga City Council, TECT Community**



# TWBCEF - Application Multievent

## Form Preview

### Trust and/or Western Bay of Plenty District Council) with regards to the proposed event?

Yes  No

e.g. a member of the event planning team works for one of these entities.

### Describe the conflict of interest below:

Word count:

Must be no more than 100 words.

## Terms and Conditions

- 1.The Applicant acknowledges the following. a.The Tauranga Western Bay Community Event Fund is a collaboration between Acorn Foundation, Bay of Plenty Community Trust Inc ("BayTrust"), Tauranga City Council ("TCC"), TECT Community Trust ("TECT") and Western Bay of Plenty District Council ("WBOPDC") (together, the "Fund Contributors") to provide a coordinated approach to the support of community events taking place in the Tauranga and Western Bay of Plenty districts. b. The Fund is made up of a single funding pool: for events within the Tauranga and Western Bay of Plenty district boundary c. TECT is responsible for the administration of the Fund's and is the primary point of contact for applicants.
- 2.The Applicant agrees that the information provided in the application form ("Application") is true, correct and complete and that it is authorised to submit the Application.
- 3.The Applicant acknowledges that it is not entitled to apply for any future funding from the Fund until it has submitted a satisfactory post-event report for any previous event(s) where the Applicant has received funding from the Fund.
- 4.The Applicant authorises each of the Fund Contributors to promote its involvement in the event at its discretion. In addition, the Applicant must provide TECT, where reasonably practicable, with a selection of high-resolution images and/or video of their event. The Fund Contributors may use this material for the sole purpose of promoting the event in advance and retrospectively through their own communication channels.
- 5.The Applicant will acknowledge the Fund as a funder or "partner" of the event in any event related marketing, publicity or communication collateral (including media statements and press releases)
- 6.The Applicant will not do anything or engage in any activity that will impact adversely on the reputation or business of any of the Fund Contributors or the Fund.
- 7.As the administrator of the Fund, TECT may terminate the Agreement and may require all or part of any funding paid under the Agreement to be returned and any future payments cancelled if the Applicant or its representatives do not fulfil their obligations under the Agreement. If the Applicant becomes bankrupt or insolvent or the ownership of the event changes; the Applicant does something or fails to do something that, in TECT's opinion, results in damage to the reputation or business of any of the Fund Contributors or the Fund; the Applicant has a conflict of interest that in TECT's opinion will impact adversely on the event, the Fund or any of the Fund Contributors).
- 8.The Applicant confirms that: a. it has obtained all authorisations and consents and has done all things necessary in order to enter into the Agreement and to enable it perform its obligations under the Agreement; b. it is not aware of anything which will, or might be reasonably expected to, prevent or impair it from performing all of its obligations under the Agreement; and c. the provision of the information in the Application and the holding of the event will not breach the intellectual property rights of any third party.

# TWBCEF - Application Multievent

## Form Preview

9. In planning and delivering the event, the Applicant agrees to comply with: a. all applicable New Zealand legislative requirements, regulations, bylaws, and government decrees (including, without limitation, the requirements of the Health and Safety at Work Act 2015) b. Industry best practice.

### Acknowledgment

1. The Applicant has reviewed the eligibility criteria for the Tauranga Western Bay Community Event Fund ("Fund") and is permitted to apply.
2. The Applicant acknowledges that any decision made by the Tauranga Western Bay Community Events Fund Panel is final. We accept that no reasons for such decisions will be given, nor will any correspondence be entered into: and
3. That if this application is successful, the funds awarded will be applied to the purpose as stated in this application and not applied to any other purpose without the express permission of the Tauranga Western Bay Community Events Fund panel having first been obtained; and
4. Funding will not be granted for projects where spending has already been incurred; and
5. That TECT may disclose the applicants information to any third party it chooses for the purpose of verifying the accuracy of the information in the application, and evaluation and decision making concerning the application.
6. Privacy Act 2020: We acknowledge that the information supplied in this application may be made available to other parties in the course of enquiries regarding applications. Personal information collected will be held by the Trust for the purpose of assessing the application to the Fund
7. Should the Applicant's application for funding be successful, the Applicant will be bound by the Terms and Conditions of funding set out in the Declaration section. By submitting this application form, the Applicant confirms that it has read and agrees to the Terms and Conditions of funding set out in the Declaration section.

**Authorised person's name: \***

First Name

Last Name

**Date of declaration:**

Must be a date.